

# **TAMIL NADU STATE MARKETING CORPORATION LIMITED**

## **PROACTIVE DISCLOSURES UNDER RIGHT TO INFORMATION ACT, 2005**

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### **PROACTIVE DISCLOSURES UNDER RIGHT TO INFORMATION ACT, 2005**

The following details are furnished in compliance with Chapter II of Sec.4 (1) (b) of the Right to Information Act, 2005.

#### **I. Particulars of Organisation, Functions and Duties**

Tamil Nadu State Marketing Corporation Limited (TASMAC) is a company incorporated under the Companies Act, 1956 on 23.05.1983. It is wholly owned by Govt. of Tamilnadu with Registered Office in Chennai. TASMAC is vested with the exclusive privilege of wholesale supply of IMFL for the whole State of Tamil Nadu as per Section 17 (C) (1-A) (a) of the Tamil Nadu Prohibition Act, 1937 (Tamil Nadu Act X of 1937). It has taken over the wholesale distribution of Indian Made Foreign Liquor from the Private Sector in the whole state of Tamil Nadu during May 1983. The exclusive privilege of Retail Vending of IMFS was granted to TASMAC under Sec.17 (C) (1-B) of the Tamil Nadu Prohibition

Act, 1937. TASMAL is doing the retail business also successfully with effect from 29.11.2003.

**Address of TASMAL - Corporate Office:**

Tamil Nadu State Marketing Corporation Limited  
CMDA Tower-II, IV Floor,  
Gandhi Irwin Bridge Road,  
Egmore, Chennai - 600 008

Senior Regional Managers Offices - 5  
District Managers Offices – 38

**Further details are available at TASMAL's website [www.tasmal.co.in](http://www.tasmal.co.in)**

**II. Powers and duties of Officers and Employees**

The powers are delegated to the officers of the Company to the extent required for achieving the objectives of the company. The powers and duties are subject to change, depending on the requirement.

**III. Procedure followed in the decision making process, including channels of supervision and accountability**

Board of Directors derives the powers through the Articles of Association of the Company and provisions of the Companies Act, 2013, subject to restrictions placed by the Government of Tamil Nadu. The Board of Directors of the Company has authorized the Managing Director of the Company for certain financial and administrative powers and to delegate certain financial and administrative powers to the Officers for effective functioning of the organisation. The decisions are taken by the Managing Director/Officers, within the powers delegated to them. The Managing Director/Officers are accountable for the decisions taken by them.

**IV. Norms set by the Company for discharge of its functions**

The Company has well defined procedures and guidelines in the form of delegation of powers, laid down policies and guidelines, manuals, compliance of provisions of various statutes, rules and regulations, guidelines of Department of Finance (BPE) and other Government Orders from time to time.

**V. Rules, Regulations, Instructions, Manuals and Records held by TASMAC or under its control or used by its employees for discharging its functions**

TASMAC has formulated the rules for conduct of its functions.

**VI. A statement of categories of documents that are held by TASMAC or under its control**

TASMAC holds the commercial and technical documents regarding the business and operations of the Company and data relating to its employees.

**VII. Particulars of any arrangements that exists for consultation with, or representation by, the members of the Public in relation to the formulation of its policy or implementation thereof**

TASMAC is a Government of Tamil Nadu enterprise. Policies are formulated by its Board of Directors. Hence, there is no arrangement for consultation with the members of the public prior to formulation of its internal policies. Its entire policies are formulated in compliance with the provisions of all applicable statutes, Rules and Regulations, etc existing from time to time.

**VIII. A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those Boards, Councils, Committees and other Bodies are open to the Public, or the Minutes of such meetings are accessible for the public**

Subject to applicable statutory provisions, the affairs of the Company are managed and administered directly by a duly constituted Board of Directors. Apart from the Board of Directors, for the smooth and efficient functioning of the Company, other Committees/ Bodies, etc (like the Tender Committee) are constituted from time to time by the Company at various levels, for the purpose of assisting and/or providing advice to the Board as also to the Officers at decision-making levels, as the case may be.

**IX. Directory of its Officers and Employees**

Numbers of employees in various categories as on 01.04.2022 are furnished below: -

| <b>SL. NO.</b> | <b>CADRE</b>       | <b>NO.</b> |
|----------------|--------------------|------------|
| 1.             | Officers           | 6          |
| 2.             | Managers           | 7          |
| 3.             | Assistant Managers | 18         |
| 4.             | Assistants         | 8          |
| 5.             | Junior Assistants  | 493        |
| 6.             | Steno Typist       | 5          |
| 7.             | Typist             | 1          |
| 8.             | Record Clerk       | 7          |
| 9.             | Telephone Operator | 1          |
| 10.            | Record Assistant   | 1          |
| 11.            | Office Assistants  | 17         |
| 12.            | Watchman           | 4          |
| 13.            | Drivers            | 6          |
| 14.            | Sweepers           | 1          |
|                | <b>TOTAL</b>       | <b>575</b> |

A directory of the Officers is mentioned in the TASMALC website [www.tasmalco.in](http://www.tasmalco.in)

**X. Monthly remuneration received by each Officers and Employees, including the system of compensation as provided in its regulations**

| <b>SL. NO.</b> | <b>NAME OF POST</b>                       | <b>PAY SCALE</b>               |
|----------------|---|--------------------------------|
| 1.             | General Manager (Finance)                 | Pay Level-26 (Rs.61900-228100) |
| 2.             | Deputy General Manager (Purchase & Sales) | Pay Level-26 (Rs.61900-228100) |
| 3.             | Company Secretary                         | Pay Level-22 (Rs.56100-205700) |
| 4.             | Chief Accounts Officer                    | Pay Level-25(Rs59300-217600)   |
| 5.             | Assistant General Manager                 | Pay Level-25(Rs59300-217600)   |
| 6.             | Manager(S.S.O)                            | Pay Level-20(Rs37700-138500)   |
| 7.             | Assistant Manager(S.O)                    | Pay Level-18(Rs36900-135100)   |
| 8.             | Assistant                                 | Pay Level-10(Rs20600-75900)    |
| 9.             | Junior Assistant                          | Pay Level-8(Rs19500-71900)     |
| 10.            | Steno- Typist                             | Pay Level-10(Rs20600-75900)    |
| 11.            | Typist                                    | Pay Level-8(Rs19500-71900)     |
| 12.            | Telephone Operator                        | Pay Level-8(Rs19500-71900)     |

|     |                    |                            |
|-----|--------------------|----------------------------|
| 13. | Record Assistant   | Pay Level-8(Rs19500-71900) |
| 14. | Record Clerk       | Pay Level-2(Rs15900-58500) |
| 15. | Driver             | Pay Level-8(Rs19500-71900) |
| 16. | Watchman           | Pay Level-3(Rs16600-60800) |
| 17. | Basic Servant(O.A) | Pay Level-1(Rs15700-58100) |

All the regular employees are eligible for DA, HRA, other allowances, LTC, PF, Gratuity, etc. as per rules of the Company.

#### **XI. CORPORATE SOCIAL RESPONSIBILITY**

TASMAC is committed to being a socially responsible corporate citizen.

The CSR policy is placed at the website of TASMAC [www.tasmac.co.in](http://www.tasmac.co.in)

#### **XII. Particulars of recipients of concessions, permits or authorizations granted by TASMAC**

As such no concessions, permits of authorization are granted by TASMAC to any of the agencies.

#### **XIII. Details in respect of the information, available to or held by TASMAC, reduced in an electronic form**

Please visit TASMAC website [www.tasmac.co.in](http://www.tasmac.co.in)

#### **XIV. Particulars of facilities available to citizens for obtaining information, including the working hours of library or reading room, if maintained for public use.**

TASMAC does not maintain any public Library.

#### **XV. Names, Designations and other particulars of Public Information Officers and Appellate Authorities**

Please visit TASMAC website [www.tasmac.co.in](http://www.tasmac.co.in)

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